#### **New Stock Brand Application in Communal area**

- Applicant to obtain producer number from the Marketing department.
- Certified I'd Copy of applicant
- Original Traditional Authority letter on a letter head and stamp from the respective area; Date of stamp no later than six months from date of issue.
- New Stock Brand Application Form to be completed and Applicant to sign his/her own form.
- Applicable fee to be paid.

# New Stock Brand Application in Communal area for a minor

- Applicant to obtain producer number from the Marketing department.
- Certified I'd Copy of guardian.
- Certified Copy of Full birth Certificate of applicant.
- Police declaration clearly stating that you as guardian is applying for a Stock Brand number on behalf of the minor (include full details in the declaration).
- Original Traditional Authority letter on a letter head and stamp in the name of the minor from the respective area; Date of stamp no later than six months from date of issue.
- New Stock Brand Application Form to be completed and Guardian to sign the form.
- Applicable fee to be paid

# New Stock Brand Application for a Business /Trust in Communal area

- Applicant to obtain producer number from the Marketing department in the business/trust name.
- Certified Copy id's of all members in the Business /Trust.
- Copy of Founding Statement of Business/Trust Certificate.
- Original Traditional Authority letter on a letter head and stamp issued out in the Business/Trust name from the respective area; Date of stamp no later than six months from date of issue.
- A letter requesting for a Stock Brand to be issued in the Business/Trust signed by all members.
- New Stock Brand Application Form to be completed and one of the members to sign the form.
- Applicable fee to be paid.

### **New Stock Brand Application in Commercial area**

- Applicant to obtain producer number from the Marketing department.
- Certified I'd Copy of applicant.
- Certified copy of title deed.
- If applicant is not the owner of the farm than provide a certified copy of a Lease Agreement / permission letter from the farm owner granting permission for applicant to obtain Stock Brand and to be linked; Date on letter no later than six months from date of issue(include full details in the permission letter/lease agreement).
- Certified I'd Copy of farm owner.
- ➤ If Title Deed is in a company; attach copy of company documents, certified copy of title deed; Certified Copy id's of all members and permission letter to be signed by all members.(include full details in the letter.)
- New Stock Brand Application Form to be completed and Applicant to sign his/her on form.
- > Applicable fee to be paid

#### New Stock Brand Application in Commercial area for a minor

- Applicant to obtain producer number from the Marketing department.
- Certified I'd Copy of guardian
- Certified Copy of Full birth Certificate of applicant.
- Police declaration clearly stating that you as guardian is applying for a Stock Brand number on behalf of the minor (include full details in the declaration).
- Certified copy of title deed.
- If applicant is not the owner of the farm than provide a certified copy of a Lease Agreement / permission letter from the farm owner granting permission for applicant to obtain Stock Brand and to be linked; Date on letter no later than six months from date of issue(include minor's full details in the permission letter/lease agreement).
- Certified I'd Copy of farm owner.
- If Title Deed is in a company; attach copy of company documents, certified copy of title deed; Certified Copy id's of all members and permission letter to be signed by all members.(include full details in the letter).
- New Stock Brand Application Form to be completed and Guardian to sign the form.
- Applicable fee to be paid.

#### New Stock Brand Application for a Business /Trust in Commercial area

- Applicant to obtain producer number from the Marketing department in business/ trust name.
- Certified Copy id's of all members in the Business /Trust.
- Copy of Founding Statement of Business/Trust Certificate.
- A letter requesting for a Stock Brand in the Business/Trust signed by all members.
- Lease Agreement / permission letter from the farm owner granting permission for the Business / Trust to obtain Stock Brand and to be linked; Date on letter no later than six months from date of issue(include full details in the permission letter/lease agreement).
- Certified Copy of Title Deed of the farm (If Title Deed is in a company; attach copy of company documents; Certified Copy id's of all members and permission letter to be signed by all members).
- New Stock Brand Application Form to be completed and one of the members to sign the form.
- Applicable fee to be paid.

#### New Stock Brand Application on a Government Farm in Commercial area

- Applicant to obtain producer number from the Marketing department.
- Certified I'd Copy of applicant.
- Certified I'd Copy of the Permanent Secretary.
- ➤ Lease Agreement / permission letter from the Permanent Secretary granting permission for applicant to obtain Stock Brand and to be linked; Date on letter no later than six months from date of issue(include full details in the permission letter/lease agreement). Letter should be on a letter head and stamp.
- Certified Copy of Title Deed of the farm.
- New Stock Brand Application Form to be completed and Applicant to sign his/her on form.
- Applicable fee to be paid.

#### New Stock Brand Application in the Ministry's Name on a Government Farm in Commercial area

- Applicant to obtain producer number from the Marketing department.
- Certified I'd Copy of the Permanent Secretary.
- Permission letter from the Permanent Secretary granting permission for Stock Brand to be issued out in the Ministry's name and to be linked. The letter to state the deed of transfer number of title deed/ landline number or ministerial number to be used as the identification number on the data base; the letter should also state the responsible person for this farm activities on behalf of the Ministry; Date on letter no later than six months from date of issue (include full details in the permission letter). Letter should be on a letter head and stamp.
- Certified copy id of the responsible person for the farm activities on behalf of the Ministry.
- Certified Copy of Title Deed of the farm.
- New Stock Brand Application Form to be completed and The Permanent Secretary / authorised person to sign the form.
- > Applicable fee to be paid

# **New Stock Brand Application on Town-lands**

- > Applicant to obtain producer number from the Marketing department.
- Certified I'd Copy of applicant
- Lease Agreement /Consent letter in the applicants name on the Town Council/Municipality's letter head and stamp; Date on letter no later than six months from date of issue.
- New Stock Brand Application Form to be completed and Applicant to sign his/her own form.
- Applicable fee to be paid.

### New Stock Brand Application on Town-lands for a minor

- Applicant to obtain producer number from the Marketing department.
- Certified I'd Copy of guardian.
- Certified Copy of Full birth Certificate of applicant.
- Police declaration clearly stating that you as guardian is applying for a Stock Brand number on behalf of the minor (include full details in the declaration).
- Lease Agreement /Consent letter in the minor's name on the Town Council /Municipality's letter head and stamp; Date on letter no later than six months from date of issue.
- New Stock Brand Application Form to be completed and guardian to sign the form on behalf of the minor.
- Applicable fee to be paid.

### New Stock Brand Application for a Business/Trust on Town-lands

- Applicant to obtain producer number from the Marketing department in the business/ trust's
- Certified Copy id's of all members in the Business /Trust.
- > A letter requesting for a Stock Brand in the Business/Trust signed by all members.
- Copy of Founding Statement of Business/Trust Certificate.
- New Stock Brand Application Form to be completed and one of the members to sign on behalf of the Business / Trust.

- Lease Agreement /Consent letter on Town Council/Municipality's letter head and stamp; Date on letter no later than six months from date of issue.
- New Stock Brand Application Form to be completed and Applicant to sign his/her on form.
- > Applicable fee to be paid.

### **New Stock Brand Application on a Resettlement Farm**

- > Applicant to obtain producer number from the Marketing department.
- Certified I'd Copy of applicant
- > Original Allotment letter /Lease Agreement /Consent letter in the applicants name, on the Ministry of Land and reform's letter head and stamp, date on letter no later than a year.
- New Stock Brand Application Form to be completed and Applicant to sign his/her own form.
- > Applicable fee to be paid.

# **Stock brand Banking Details**

Account Name: Meat Board of Namibia

FNB

Account Number: 62006846515

Branch Code: **281872** 

Reference: Your id number